

STUDENT REGISTRATION REQUIREMENTS

Upon enrolling or changing address, the parent/guardian **must** furnish an **original** of the following documents **with the parent/guardian name and address on each document** in order to prove residency in the South Redford School District. You must also furnish proof that the individual with whom the student lives is the custodial parent or guardian. **All documents must be original and current.**

A. You must bring in an **original** of **one** of the following:

- | | | For office use only |
|--------------------------|---|---------------------|
| <input type="checkbox"/> | Closing statement from the mortgage company or | OK _____ |
| <input type="checkbox"/> | Mortgage payment coupon or statement or | OK _____ |
| <input type="checkbox"/> | Current Redford residence tax, or | OK _____ |
| <input type="checkbox"/> | Bona fide lease from leasing, rental, or real estate agency | OK _____ |

B. You must bring in a **current utility bill** showing your name and address (example: DTE, Brighthouse, Direct TV.) OK _____

C. If you do not have a utility bill, you **must** bring in an **original** of at least **three** (3) of the following with your name and address on each document:

- | | | For office use only |
|--------------------------|---------------------------------------|---------------------|
| <input type="checkbox"/> | Current paycheck | OK _____ |
| <input type="checkbox"/> | Current government check | OK _____ |
| <input type="checkbox"/> | Current Social Services check | OK _____ |
| <input type="checkbox"/> | Current utility installment statement | OK _____ |
| <input type="checkbox"/> | Current auto insurance bill | OK _____ |
| <input type="checkbox"/> | Current home insurance policy | OK _____ |
| <input type="checkbox"/> | Current major credit card statement | OK _____ |
| <input type="checkbox"/> | Current bank statement | OK _____ |
| <input type="checkbox"/> | Other _____ | OK _____ |
- (Driver's license and voter registration will not be accepted as a proof of residency.)

D. District's Parent/Guardian Residency Affidavit – Notarized OK _____

E. Other **original** information:

- | | | For office use only |
|--------------------------|--|---------------------|
| <input type="checkbox"/> | Birth certificate | OK _____ |
| <input type="checkbox"/> | If applicable, divorce decree showing custody | OK _____ |
| <input type="checkbox"/> | If applicable, marriage license or court records for parent name changes | OK _____ |
| <input type="checkbox"/> | Immunization record <input type="checkbox"/> Health Appraisal | OK _____ |
| <input type="checkbox"/> | For high school students, official transcript from previous school and current report card if not listed on the transcript | OK _____ |
| <input type="checkbox"/> | Personal identification of person bringing student (must be custodial parent, guardian) | OK _____ |

When a student is living with a parent in a relative's home, the following documents must be provided:

- | | | |
|--------------------------|---|---------------------|
| <input type="checkbox"/> | Homeowner must supply documents listed in section A and also sections B or C above and sign a homeowner's affidavit (Notarized). | For office use only |
| <input type="checkbox"/> | Parent/guardian must supply 3 documents listed in section B and/or section C above at the South Redford address. | OK _____ |

Completed registration packets and **all documents used to verify residency MUST be brought to the school your child(ren) will be attending.** When residency information is satisfactorily submitted and approved, an appropriate start date will be determined for your child(ren) in the school(s) the student(s) will be attending.

* Notary Publics are available at any South Redford School Building, any bank or real estate office.

STUDENT REGISTRATION LOCATIONS AND HOURS

Thurston High School

26255 Schoolcraft
Phone: 313 242-0600
Fax: 313 592-0740
Registration Hours:
School Days Only
9am – 11am & 12:30pm – 2:30pm

Pierce Middle School

25605 Orangelawn
Phone: 313 937-8880
Fax: 313 937-9486
Registration Hours:
School Days Only

Addams Elementary School

14025 Berwyn
Phone: 313 532-8064
Fax: 313 532-2585
Registration Hours:
School Days Only

Fisher Elementary School

10000 Crosley
Phone: 313 532-2455
Fax: 313 532-5602
Registration Hours:
School Days Only
9:30am – 12:30pm and 1:30pm – 4:30pm

Jefferson Elementary School

26555 Westfield
Phone: 313 937-2330
Fax: 313 937-0654
Registration Hours:
School Days Only

Vandenberg Elementary School

24901 Cathedral
Phone: 313 532-0300
Fax: 313 532-0327
Registration Hours:
School Days Only
9 – 11am and 1 – 3pm

Early Childhood Center

26141 Schoolcraft
Phone: 313 242-0533
Fax: 313 535-4772
Registration Hours:
School Days Only
8:30am – 12pm and 1pm – 4pm

South Redford School District

26141 Schoolcraft
Phone: 313 535-4000
Fax: 535-1059
Summer Registration Hours:
Mon-Fri (except holidays)
8:30am - 11am and 12:30pm-3pm